



MINUTES OF THE MEETING HELD ON MONDAY 13 JULY 2026
IN THE VILLAGE HALL, FREYSTROP AT 19:00

1. Opening Remarks

- The Chair welcomed everybody to the meeting and requested they bear with him being new to the position

2. Attendance & Apologies

- Please refer to the attendance register

3. FCC Policy on Declarations of Interest

- The declaration of interests form must be completed, signed and returned to the acting clerk prior to any discussion on the related matter

4. Minutes of the AGM held on 15 June 2026

- The minutes of the meeting were passed as a true representation
 - Proposed: A M Simpson Seconded: E Utting

5. Minutes of the 15 June 2026 Monthly Meeting

- The minutes of the meeting were passed as a true representation
 - Proposed: A M Simpson Seconded: E Utting

6. Minutes of the EGM held on 1 July 2026

- The minutes of the meeting were passed as a true representation
 - Proposed: A M Simpson Seconded: E Utting

7. Matters Arising

- No matters were raised

8. Presentations & Questions from the Public

- No questions or requests to present had been received

9. County Councillor's Report

- Waste & recycling centres will be checking black bags to improve safety and to improve recycling. A possible review of the booking system at tips will take place. Soft plastics are to be added to kerbside collections
- PCC working to improve the Choice homes methodology
- Strengthening communities for emergencies - Emergency development plans
- Second home council tax – Enhancing Pembrokeshire Grant. £5m allocated since start
- By-election in Pembroke Dock won by Jamie Street. 29% turnout
- School closure notices issued and reviews continuing on others
- Council Tax premium out for consultation
- Pembrokeshire Libraries' Summer Reading Challenge
- GoSafe have not responded
- Lower Freystrop speed limit concerns
 - Councillor M J John to ask for speed survey on the road
 - FCC will support any actions
- Eisteddfod 1 week August – biggest travelling festival in Europe

10. Update from the Joint Working Party on the White House Solar & Storage Facility

- Submission has been completed after several issues
- FCC has completed its actions
- It was stressed that personal submissions are not associated with FCC

11. Community

- Burns Foundation Community Dog Safety & Wellbeing Pilot Feedback request
 - No action
- OVW Cost of Living Crisis Project Small Grants Scheme
 - No actions

12. Highways & Rights of Way

- Stones outside properties on Targate Road
 - Confirmation received from PCC Streetcare that these have now been removed
- Derek Herberg complaints about exit from cemetery being obscured
 - The grass has now been attended to but D Herberg remains unhappy about the visibility
- Pembrokeshire County Council's consultation on Phase 2 of the Active Travel Network Mapping to go live on 3 August

13. Planning Matters

- No changes of status



14. Assets

- Freystrop Village & Playing Field Management Committee Report
 - The next meeting of the Committee would be on the 15 August

15. Training/Seminars, Consultations & Presentations

- Reports on past training, upcoming events
 - Councillor J Morris had attended several training sessions with OVW
- Community Governance Funding for Clerks in Wales
 - The acting clerk brought this to the attention of Councillors as it was something they may wish to pursue with the new clerk. A copy of the email is to be sent to the Chair
- OVW new modules – Digital Foundations & Digital Basics to Confident Practice
- OVW Area Committee Meeting Representatives
 - OVW has requested the names of 2 representatives from each Council as contact points. No names were put forward from Freystrop

16. FCC Administration

- Democracy and Boundary Commission Cymru (DBCC) Survey – size and structure of TCCs consultation
- OVW Guidance notes on internal audit received
- Civility & Respect Pledge + Draft Dignity at Work Policy
 - Councillors had previously agreed to sign Civility & Respect Pledge but it had not been done. The Chair signed
 - A draft Dignity at Work Policy has been distributed
- Draft Standing Orders had been proposed by former Chair Councillor Ross Harries but no decisions had been made. The acting clerk requested Councillors to review the current Standing Orders and the Draft with the aim to decide if any changes are required and the process at the September meeting
- A Publication Schedule was proposed by former Chair Councillor Ross Harries to further compliance with ICO requirements. Work on this should commence in September
- A new clerk, Daniel Jones has been appointed
- Community Councillor vacancy – the notice of casual vacancy has been posted

17. FCC Financial Matters

- Audit matters
 - Audit notice posted
 - Invoice for 2024/25 received
- Financial Risk Assessment 2026
- Receipts May/June 2026
 - Deposit Account Interest - £13.60
 - OVW Cost of Living Grant - £500
- Payments June/July 2026
 - Nil
- Upcoming Payments June/July
 - PHFRP Inspections - £140.00
 - PHFRP Grass cutting - £400 awaiting payment & as required
 - Audit Wales 2024/25 - £200
 - OVW - Creating a Community Place Plan - Module 12 - £44.00
 - OVW – Effective Place Plans - £22.00
 - New Councillor Induction - £44.00
 - Honorarium for £150 internal auditor
- Bank accounts
 - Current Account Balance: £4,181.45 at 12/07/26
 - Deposit Account Balance: £12,940.82 at 12/07/26

18. Other Matters

- No other matters were raised

19. Councillors' Requests

- No requests were raised

20. Date of Next Meeting

- The next monthly meeting of Freystrop Community Council is on 14 September 2026 at 19:00
- Items for inclusion on the agenda should be received by the clerk by 4 September 2026



R D Lavis

Acting clerk

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